

**6th ECPR General Conference, Reykjavik
25-27 August 2011**

GUIDELINES AND DEADLINES FOR PAPER PROPOSALS

A. Conference format

The academic programme will be organised in the format of sections and panels, each section containing between 3 and 8 panels. There will also be an 'open' section, consisting of stand-alone panels that do not fit neatly into any of the listed sections. Panel sessions are scheduled to last one hour and forty minutes and include a chair person, discussant and up to five paper givers.

The programme will be very broad, with more than 50 sections covering all the main areas of political science, political theory, international relations and European studies.

There will be a three stage selection process for the academic programme: first a call for sections (deadline 15 April 2010), followed by a call for panels (deadline 1 September 2010) and finally a call for papers (deadline 1 February 2011).

The final academic programme will be decided by the Academic Convenors for the Conference (Professor Niilo Kauppi, Institut d'études politiques Strasbourg, Professor Jonas Tallberg, Stockholm University, and overseen by the ECPR Academic Director, Professor Martin Bull, University of Salford) after the final deadline for paper proposals has passed. They may, depending on the number and topics of the panels and papers proposed on a stand-alone basis, use their discretion to allocate those panels and papers to sections and panels where space permits. Section Chairs may, therefore, be asked to accommodate new panels in their sections, and panel chairs may be asked to accommodate extra papers within their panels.

Note that conference participants may only appear in the academic programme once in any one capacity. That is, they may only chair one section, they may only chair one panel, they may only present one paper, they may only act once as a discussant.

B. Proposals to organise papers

From **November 2010**, participants will be able to propose papers to the accepted panels. (There are no rules requiring proposers of panels to belong to an ECPR member institution.) **Formal paper submission is required at this stage even if the paper was already included in the accepted panel proposal.**

- (i) *Who may propose a paper?* Anyone may propose a paper.

- (ii) *What information should the proposal include?* All proposals to present papers should be submitted online by **1 February 2011**.

Information required in the proposal is as follows:

- Section applying to
- Panel applying to
- Title of the proposed Paper
- Name of Author
- Institution of Author
- Email of Author
- Name of Co-author (if applicable)
- Institution of Co-author (if applicable)
- Email of Co-author (if applicable)
- Abstract of Paper (up to 300 words)
- 3 keywords

Any queries regarding the academic content of the proposed paper should be addressed to Niilo Kauppi and Jonas Tallberg **before** the 1 February deadline.

The accepted papers will be finalised by the Section Chairs by **May 2011**. Proposers will be notified of the outcome of their paper submission during May 2011. If you have not heard by the end of May 2011, you should contact ECPR Central Services immediately.

Upon acceptance of your proposal, please inform ECPR Central Services as soon as possible if you have any scheduling requests. Every effort will be made to accommodate scheduling requests, but there is no guarantee that requests will be honoured.

Note: Your paper may not be accepted as a paper to be presented, but as a **tabled paper**. Tabled papers may not be presented at the panel, but the author(s) will appear in the official programme and they may participate in the discussion from the floor. These papers should also be circulated in advance, and discussants and other paper-givers may refer to these papers in their comments. In the event of scheduled paper-givers failing to attend the panel, the tabled papers may act as a reserve and be presented.

Please note that co-authors who do not intend to register and attend the conference should inform ECPR Central Services by 1 July and this will secure their names to appear in the conference programme.

C. Final academic programme

The academic programme will be available on the ECPR website by **1 May 2011**. The Academic Convenors will work together with the local organisers to decide the final timetable. The timetable will be available by mid May 2011.

Amendments to section/panel/paper information can be sent to ECPR Central Services after 1 May 2011, and will be incorporated into the final printed conference programme **up until 1 July 2011**. Amendments received after this date will not appear in the printed programme, and will be amended in the online version only.

D. Paper upload

Accepted Papers may be uploaded onto the ECPR website from 1 month before the conference. This facility will be available after 1 May 2011 and all accepted paper givers will be sent instructions on how to do this after this date. Papers should be uploaded as soon as possible, and definitely by 10 August 2011. Papers that aren't uploaded by this date will not appear in the conference paper site. After the conference, the papers will be archived in the members only section of the ECPR website.

E. Registration

Online registration (via credit/debit card) will be available from **1 March 2011**. Participants will also be able to pay for their registration fees via cheque or bank transfer. Further details, including registration fees, will be available on the ECPR website in due course. Please check the registration page of the website for our cancellation policy.

Note that participants appearing in **any capacity** in the academic programme must register before **1 June 2011**. Anyone who has not registered by this date will not be able to be included in the final printed conference programme and will not qualify for the discounted pre-registration fee

F. Conference timetable

Panels are scheduled in twelve time slots commencing at 0900 on Thursday 25 August and closing at 1840 on Saturday 27 August. Participants should ensure their availability for any of the twelve time slots listed below.

Wednesday:

- 1600: Registration, Book Exhibition and Information Desk begins
- 1600: Reception (tbc)

Thursday:

- 0800–1600: Registration, Book Exhibition and Information Desk
- 0900–1040: panel session 1
- 1100–1240: panel session 2
- 1300–1440 :panel session 3
- 1500–1645: panel session 4
- 1715–1745: Welcome address, presentation of prizes
- 1800–1900: Plenary lecture by the President of Iceland, Olafur Ragnar Grímsson
- 1900–2000: Opening Reception

Friday:

- 0830–1700: Registration, Book Exhibition and Information Desk
- 0900–1040: panel session 5
- 1100–1240: panel session 6
- 1300–1440: Roundtable 1
- 1500–1640: panel session 7
- 1700–1840: panel session 8

Saturday:

- 0830–1700: Registration, Book Exhibition and Information Desk
- 0900–1040: panel session 9
- 1100–1240: panel session 10
- 1300–1440: Roundtable 2
- 1500–1640: panel session 11
- 1700–1840: panel session 12
- 1840: Close of academic programme

G. Further information

Please contact the ECPR Central Services (ecpr@essex.ac.uk) if you have questions about any aspect of the organisation of your section. The ECPR website will be regularly updated with information about the academic and social programmes, registration, hotel accommodation, etc. We will also make regular announcements in ECPR e-bulletins. Participants should therefore ensure that they subscribe to our mailing list (see: www.ecprnet.eu for details).

H. Key dates and deadlines

November 2010	Call for Paper proposals
1 February 2011	Deadline for Paper proposals
1 March 2011	Online registration begins
1 March 2011	Deadline for Section Chairs to submit accepted Papers to ECPR
April 2011	Academic Convenors confirm final Section line-ups
1 May 2011	Academic Programme goes live
1 May 2011	Amendments to section/panel/paper details can be sent to ECPR from this date
1 May 2011	Papers can be uploaded from this date
1 June 2011	Deadline for discounted pre-registration fee
1 July 2011	Deadline for programme amendments
10 August 2011	Deadline to upload papers
20 August 2011	Deadline for registration